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## **CREATING YOUR MENTORING MONDAY EVENT PROFILE**

Supported Devices:

- Supported Devices: Desktop/Laptop running Windows 10 or Mac OS 10.13+
- Non-Supported Devices: Mobile Phones or Tablets are NOT Supported
- Recommended Web Browser: Google Chrome

Setting up your event profile:

Go to https://live.remo.co/e/mentoring-monday-new-jersey-roun

- Select Save my spot!
- Enter your email address, used the same one you used to sign up to attend the event
- Complete the Account Setup by creating a password.
- If you have used REMO in the past, just click **Log in now.**
- Once Registered and Logged in, **click your initials** at the top right corner of the screen.
- Select My Profile, then Edit profile
- Please include a photo, your name, title and company, as well as any links to your website, linked in, etc.
  - PRO TIP: PUT YOUR EMAIL IN YOUR HEADLINE.

**Prior to the event,** you can utilize the Remo System Check at <u>https://remo.co/mic-cam-test/</u> to verify your OS and Browser is supported. You can also perform a Webcam, Microphone, and Speaker Test.

• We HIGHLY recommend that all mentees utilize a headset to prevent any audio issues.

Here are some quick links if you run into issues:

- My camera and microphone does not work on Windows 10
- My camera and microphone does not work on MacOSX
- How to Allow Chrome Access to my Camera and Microphone

If you are running into any issues during the event, the fastest way to get support is by clicking on the **'Need Help'** button on the bottom left corner of the screen.

